

Assignment Skills Quiz

Name: _____

Circle the best answer below:

- 1 Assignments usually ask you to research, organise information and write about what you have found.
A TRUE
B FALSE
- 2 You will always have to give a presentation as a part of every assignment.
A TRUE
B FALSE
- 3 Knowing how to plan and structure an assignment saves time and gives you more control.
A TRUE
B FALSE
- 4 You should try to finish an assignment on the day before it is due.
A TRUE
B FALSE
- 5 A good way to organise your work is to have different coloured folders for the different topics.
A TRUE
B FALSE
- 6 You shouldn't bother researching in a library as all information is on the internet now.
A TRUE
B FALSE
- 7 It is likely that your assignment will need an introduction, body and conclusion.
A TRUE
B FALSE
- 8 Assignments done on a computer should be backed up onto a separate device for safety.
A TRUE
B FALSE
- 9 An introduction is where you introduce yourself to the reader of the assignment.
A TRUE
B FALSE
- 10 When researching on the internet you should use sites that are reliable and have language that is easy to understand.
A TRUE
B FALSE